



# Student BULLETIN

## WELCOME TO MIRAMAR

Welcome to FIU at I-75, a joint-use private/public partnership facility with Broward College. Our institutions share this LEED certified building featuring case-study classrooms, computer lab classrooms, study rooms, open workspaces, and an intimate open student computer lab.

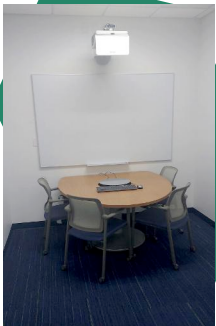
Please take a moment to read through this bulletin and familiarize yourself with the services and support available at our location. We wish you a successful term!

## ENROLLMENT SERVICES

FIU at I-75 provides a limited number of enrollment services that fall under the scope of OneStop to both current and future students. Services include, but are not limited to: reviewing admission status and pending items, official transcript requests, tuition payments (check or money order only), evaluating residency documentation, processing change of name and/or address, removing immunization holds with proper documentation, and serving as a liaison to OneStop on behalf of the student. Our staff also provides general information about admission, financial aid, student financials, and academic programs.

## STUDY ROOMS

Study rooms are available for students to reserve a minimum of 24 hours in advance. Rooms are available on a first-come, first-served basis to current FIU students only (including fully online students). All requests must be submitted online at <http://go.fiu.edu/study>. Study rooms are equipped with a short-throw projector, computer, and white board. The rooms accommodate up to six people. Dry erase markers are available for check out inside our Enrollment Services office, room 302.



## OPEN STUDY & WORK SPACES

A variety of open study and work spaces can be found throughout the building. Powered tables and seating are available on the first, third, and fourth floors. Powered seating is even available on the outside front patio. FIU Secure WiFi is available in these areas as well.



## BOOKSTORE

A Barnes & Noble Bookstore is located on the first floor next to the Subway restaurant. FIU textbooks and assigned reading materials are available for purchase for the courses offered at this location only. Cash, credit, or Panther OneCard are accepted for payment. For more information, including hours of operation, please contact the bookstore staff directly at (954) 437-7888.

## HOURS of OPERATION

### Enrollment Services

Mon.-Thur.	8:30 a.m. - 6:30 p.m.
Friday	8:30 a.m. - 5 p.m.
Sat. & Sun.	Closed

### Building Hours

Mon.-Fri.	7 a.m. - 10:30 p.m.
Saturday	7 a.m. - 7 p.m.
Sunday	Closed

### Open Computer Lab

Mon.-Fri.	8:30 a.m. - 10 p.m.
Saturday	7 a.m. - 6:30 p.m.
Sunday	Closed

### Holidays/University Closed

Labor Day	Sept. 4th
Thanksgiving	Nov. 23rd & 24th
Winter Holidays	Dec. 22, 25, & 26



## WEEK of WELCOME!

August 21<sup>st</sup>-24<sup>th</sup>

4:30 - 6:30 p.m.

Ground Floor

**FREE snacks, giveaways & Chick-Fil-A!**

Supplies are limited.

## ACADEMIC ADVISING

Academic advising is available for current College of Business students Monday through Wednesday who have Esther Benayoun as their assigned advisor. Log into your My eAdvisor dashboard to schedule an appointment or communicate directly with your advisor.

Know someone who is planning to transfer to FIU? We also offer advising to future transfer students with a Bridge Advisor through Connect4Success. The advisor is available on Tuesdays from 9:30 a.m. to 5:30 p.m. inside our enrollment office, room 302. Interested students should send an email to [esarchan@fiu.edu](mailto:esarchan@fiu.edu) to schedule an appointment.

## LIBRARY SERVICES

Although FIU at I-75 does not have a library on-site, online resources are available to students through the FIU Libraries. If you need help with research, check out the tutorials available on the FIU Libraries site created just for FIU at I-75 students: <http://libguides.fiu.edu/broward>. Contact Melissa Del Castillo, the Virtual Learning & Outreach Librarian at [medelcas@fiu.edu](mailto:medelcas@fiu.edu), or the Distance Learning Librarian, Sarah Hammill, at [hammill@fiu.edu](mailto:hammill@fiu.edu) for personalized help. In addition, FIU at I-75 students can access library materials located at the BBC and MMC libraries through the interlibrary loan system. Visit <http://library.fiu.edu> for more information.



## FOOD & VENDING MACHINES

Subway is located on the first floor and opens Monday through Saturday. Hours of operation on Saturdays for the Fall semester are 10 a.m. to 2 p.m. Vending machines stocked with drinks and snacks are located on the second and fourth floors on the East side of the building. The machines accept cash and credit card for payment. New machines are slated to be installed during the beginning of the semester. We'll be sure to notify students once they are in service.

There are a number of delicious fast casual dining options in the area, including over a dozen businesses along 145th Avenue between Miramar Parkway and Pines Boulevard. Most offer takeout and delivery options as well. We're happy to make recommendations if needed.

Although food and beverages other than water are prohibited in the classrooms, everyone is welcome to eat in the first floor cafe or any of the open spaces throughout the building. We appreciate your help keeping the classrooms in excellent condition.



## SAFETY & SECURITY

FIU at I-75's first line of assistance in non-emergency situations is provided by Broward College's Campus Safety personnel. The guards have an office located next to the main entrance on the first floor. In the event of an emergency, the Miramar Police Department and Miramar Fire Department are the designated first responders.

In the case of a cardiac event, an AED (automated external defibrillator) machine is conveniently located on the third floor, across from the administrative office suite, room 302. With clear audio and visual commands, AEDs are designed to be simple to use. An alarm will sound and the authorities contacted when an AED is removed from its cabinet. Should you have any questions regarding safety and security, please contact one of our staff for further assistance.



## OPEN COMPUTER LAB

The FIU at I-75 open computer lab is available for use by current FIU students. Located in Room 330, the lab has 10 workstations and work space to accommodate students with their own devices.

The lab's PCs run Microsoft Windows 10, Microsoft Office 2016, Microsoft Project 2013, Microsoft Edge, Internet Explorer, Firefox, Google Chrome and Adobe Acrobat Reader. University-wide software can be accessed through the eLabs Portal.

Color, black and white printing, copying and scanning is available using the Ricoh multi-function machines. The machine accepts the FIU OneCard, credit cards (Visa, MasterCard, and American Express), and visitor copy cards.

The lab also has a charging station where you can securely recharge your phones, tablets, and laptops.

## PARKING

The Student section of the parking lot is located on the East side of the building and is shared by FIU and Broward College. Disability parking is located on the South side of the building. The lot is patrolled by Broward College's Campus Safety personnel.